

Lake Mason Management District

Board Meeting Minutes

Friday, August 21, 2015 – 1:00 PM

New Haven Town Hall

Chairman Bob Krause called the meeting to order at 9:00 AM. Bob Krause asked if the meeting was in compliance with the Open Meeting Law. Bob Demmert, acting as Secretary for this meeting, indicated that it was. The agenda was posted at the Post Office, Mason Station, Club 23 and posted on the district's website. Commioners present for the Roll Call were: Chairman Bob Krause, Treasurer Bob Demmert, Curt Van Schoyck, Jim Brancel and Mark Hamburg. Secretary Dave Ditter and Commissioner Karren Alden were absent. Curt Van Schoyck made a motion to approve the agenda as written. Bob Krause seconded the motion. There was no discussion and the motion passed. Bob Krause asked if there were minutes from the July 24, 2015 board meeting to be approved. Bob Demmert said Dave Ditter did not send any minutes to him before he left for vacation.

Bob Demmert provided copies of the Treasurer's Reports to everyone for review. Curt Van Schoyck made a motion to approve the Treasurer's Reports. Bob Krause seconded the motion. There was no discussion, and the motion passed. Bob Demmert said there was one outstanding bill: Deano Dock and Lift for \$3,199.50 for the purchase of 10 new bouys (\$132.00 each), disposal of 10 old bouys (\$300.00), installation labor for bouys and pier (\$840.00) and repair costs for damaged north shore boatlanding pier (\$739.50). Bob Demmert indicated that in the future he could change out replacement bouys over the winter and take the old bouys to the New Haven transfer station himself to save money. The reason the bouys were changed out in midsummer was that they were back ordered. Jim Brancel said that he new of a company that sold the bouys for \$92.00 each including delivery. He was not certain that there had not been a price change. Bob Demmert said he would check out that company. Bob Krause made a motion to approve payment of the bill. Curt Van Schoyck seconded the motion. There was no further discussion and the motion passed. Bob Demmert then said that in the past the Lake District had made donations to the American Legion for the use of the ballpark for the annual picnic. Bob Demmert said he thought \$50.00 would be an appropriate amount. Curt Van Schoyck made a motion to approve a donation of \$50.00. Bob Krause seconded the motion. The motion passed without discussion.

Old Business

1. Audit of Treasurer's books -

Bob Demmert said he was looking for a CPA to do an external audit of the books. After contacting 3 firms, Bob was referred to MBE CPAs that did audits. In a lengthy discussion, the CPA explained that an "audit" was a legal term that required all financials and all business transactions be reviewed all the way back to the start of a business. The cost of an "audit" would start somewhere around \$5,000.00 and could go has high as \$7,000.00. Since the district didn't own any real estate or have any employees, and had relatively few financial transactions, he recommended a "customer specified review". This would cost somewhere in the order of \$800.00 - \$1,200.00 and would cover a specified number of years (Bob Demmert suggested the 3 ½ years he has been treasurer). Curt Van Schoyck made a motion to approve Bob Krause and

Bob Demmert meet with a CPA from MBE CPAs and approve a review up to a max of \$1,500.00. Bob Krause seconded the motion. Mark Hamburg suggested a review each time a new treasurer is elected. After a brief discussion, about potential costs, it was agreed to hold off any motions on further reviews until after this review. Take a wait and see. Curt's motion was then passed.

2. Annual Meeting Agenda and Time Limits for Reports -

Bob Krause said he was concerned about the large number of agenda items for the annual meeting. After a brief discussion, each item on new and old business was allocated a time limit based on what the presenter thought was needed to adequately cover the topic and audience comments.

3. Fish Farm -

Mark Hamburg said Randall Atkinson has been requested to appear before the County Planning and Zoning board to explain the lack of independent testing and the discrepancy in the water quality readings and explain the other violations of the conditional use permit.

New Business

1. Board member Responsibilities and Activities -

Bob Krause wanted to stress the need for all board members to follow “Roberts Rules of Order” and Wisconsin Open Meeting laws. Board members cannot meet with other board members and attend meetings representing the district without board knowledge and approval.

2. Dam Failure Report -

Jim Brancel gave a report on the hydraulic failure of the dam, along with a followup report from the engineering company that does the dam inspections. The Town of Douglas will probably need to have “stop logs” custom built to allow the spillway to be lowered without draining the lake. The spillway needs to be lowered to replace the hydraulic fluid that was used after the failure. The DNR requires vegetable oil based hydraulic fluid for dams. In the emergency, petroleum based fluid was used to bring the spillway back up. The DNR has requested the fluid be replaced. The design for the stop logs will cost \$1,200.00. The cost to have them manufactured will be \$10,000 to \$15,000.00. A crane will be needed to lower them in place when the spillway needs to be lowered. The Town of Douglas has not yet requested any financial assistance, however, it can be expected that at some point.

Bob Krause made a motion to adjourn the meeting. Bob Demmert seconded the motion. There was no further discussion and the motion passed.

Bob Demmert, for Secretary

